

## Knightwick Surgery PPG

**Date of meeting:**  
23/02/21

**Present:**

**Patients:** (TD), (JB), (JC), (SS), (DM), (RH), (GMW), (JSB), (RG), (SN),

**Staff:** Deb Arnold (DA), Kirsty Ward (KW) & Kate Parkinson (KP)

**Apologies:** (CS), (MC)

**Chair:**

Dr Kirsty Ward

Agenda Item	Action
<p><b>1. Minutes of previous meeting</b> These were agreed</p>	
<p><b>2. Matters arising</b></p> <p style="margin-left: 20px;"><b>a. Website</b> photos of Key Personnel – After further discussion the GPs have decided not to publish photos but to send pictures of clinical staff by text if necessary to reassure patients. The website has been amended with a Stay at Home banner linking to the WHO advice page</p> <p style="margin-left: 20px;"><b>b. Training of new GPs</b> KW was unable to contact her colleague about this as they have retired. She will follow up elsewhere.</p>	
<p><b>3. Covid-19 Future Planning / Vaccination update</b></p> <p>The group requested that a formal acknowledgment was recorded of how well the practice has coped with the covid pandemic and rolling out of flu vaccines.</p> <p>There have been varying degrees of side effects reported with both vaccines, but all falling within expected parameters. Patients are encourage to report side effects via the MHRA Yellow Card platform (address on right)</p> <p>We have had a very positive uptake with 99.8% of groups 1-4 and 83% of groups 5-9 now vaccinated. It is likely that younger ages groups will be less inclined to have the vaccine but we hope the possibility of vaccine passports will help encourage them. Currently we have had only 31 patients decline. These have all been contacted to see if they have changed their mind.</p> <p>There is currently no concerns with vaccine supply so we should not need to 'mix and</p>	<p><a href="https://coronavirus-yellowcard.mhra.gov.uk/">https://coronavirus-yellowcard.mhra.gov.uk/</a></p>

<p>match' second doses.</p> <p>The mass vaccination sites at the Artrix and St Peter's Church are operational, but due to the good rollout from GP surgeries, have not been operating at full capacity. This is likely to change when vaccination of the under 50s begins as surgeries will be busy with second dose clinics.</p>	
<p><b>4. Wendy / Chair &amp; Secretary roles</b> Wendy Cunningham has withdrawn from the group as a staff participant. It was agreed that a further staff member was not required.</p> <p>KW has agreed to continue chairing until a patient member takes over in August. Members are asked to contact KP if they wish to take on the role.</p> <p>KP is retiring from the surgery at the end of May but is happy to remain on the PPG committee as a patient and to carry on as secretary. This was agreed unanimously.</p>	<p><b>Committee members to let KP know if they are interested in the Chairperson role</b></p>
<p><b>5. Fundraising</b> To help support the mental health of staff, the Surgery set themselves and their families a 100 mile challenge. This took place over a very wet, windy and muddy weekend (21<sup>st</sup>/22<sup>nd</sup> Feb) and staff, families and pets walked, ran, cycled, rode and swam 411 miles in total, raising £765 (so far) for the MIND charity. It proved a great team building and morale boosting exercise.</p>	
<p><b>6. AOB</b> A discussion was held about plans for future developments and improvements, although it was acknowledged that this is difficult during the pandemic when we are not operating in our normal way.</p> <p>However, it would be useful to have plans in place so the PPG was ready to help when things returned to normal. The PPG members will be asked to canvas others to help establish areas in need of improvement.</p> <p>The other area for consideration is the provision of our dispensing services. The surgery relies on the income generated from our dispensary to continue operating and there is concern that the increase in the use of online pharmacy services during the pandemic could threaten our survival as a practice. We need to look at ways to get</p>	<p><b>PPG members to seek feedback</b></p>

<p>medication to less mobile patients and the idea of a delivery service of some sort was discussed.</p> <p>It was agreed that the group would discuss this at the next meeting when we would hopefully have gathered more information on insurance requirements, costs, use of volunteers, advertising needs, remote collection points etc.</p>	
<p><b>7. Items for next agenda</b> Dispensing services &amp; medication delivery/collection</p>	
<p><b>8. Date of next meeting</b></p>	<p><b>Tuesday 18<sup>th</sup> May 2021 7.30pm</b></p>